

Minutes

of Annual General Meeting

held Thursday 6 June 2014
Cairns Pacific International Hotel
43 The Esplanade Cairns

Present: Nicole Austin, Sharlene Blakeney, Rob Copland, Alistair Hart, Greg Hickey, Mark Hopp, Andrew Mitchell, Rod Nielson, Len Olyott, Trevor Parker, Bob Peever, Petina Pert, JoAnn Resing, Carl Schedlich, Les Searle, Xiao Shang, Mel Smith, Anne Stapledon, Mike Stott, Shashidhar Sunkari, Pablo Villegas

Apologies: George Corea, Adella Edwards, Raneir Mellick, Leigh Twine

1 Previous Minutes

Resolution: Minutes of the Annual General Meeting held 6 June 2013 are accepted as a true and correct account of that meeting.

Moved: Rod Nielson

Seconded: Sharlene Blakeney

Carried: Unanimous

2 Annual Report

Chair's Report on Fungis year: 1 May 2013 to 30 April 2014

Alistair Hart

Fungis has enjoyed yet another successful and productive year. Whilst the numbers of members on the Executive Committee did not replicate the record established in FY12/13, your Executive still kept the Fungis focus sharp and progress on our key strategic initiatives rolling.

Whilst I'll leave the detailed financial reporting to our current Treasurer, Les, over the last 12 months we practically doubled the Fungis financial reserves, ensuring the resources to allow the Exec to confidently make strategic decisions and over the last year, progress the Fungis website.

The key Fungis activities undertaken since the last AGM include:

1. LiDAR Technologies 2013 - this workshop once again saw around 100 attendees attend along with a sell-out exhibition involving international exhibitors
2. Fungis communications – Fungis published 2 newsletters in August 2013 and February 2014.
3. Fungis website – Your executive has project managed a paid external contractor to release a new Fungis website. Whilst it has only been 'live' for a short period, the new website offers the organisation greater flexibility in managing online content and using the website to manage our events and ultimately, our membership

4. Today's annual conference & AGM 'Staying Connected'.

Whilst we would have liked to do more for our members during the last year, the Fungis Exec is pleased with the continued progress towards a financially secure, functional, sustainable and forward looking industry organisation.

Despite our achievements, challenges for Fungis continue to exist, however they can all be overcome through our combined efforts and solid engagement of the broader membership. This in fact is most probably our single biggest challenge: member communication and engagement.

During my last decade on the Executive Mgt Committee, I've had a great time mixing up my networks and ideas with other Exec Committee Members. As Chair, I've enjoyed the support of the entire and changing Executive Committee and had a lot of satisfaction in seeing the organisation continue its return to a stable and functional footing.

Resolution: The Far North Queensland GIS Group Inc 2013/14 Annual Report is adopted.

Moved: Alistair Hart

Seconded: Melanie Smith

Carried: Unanimous

3 Treasurer's Report

3.1 Balance Sheet for Fungis year: 1 May 2013 to 30 April 2014

Far North Queensland GIS Group Inc

P.O. Box 1920
Cairns QLD 4870

Balance Sheet

As of April 2014

2/05/2014
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Assets		
WestPac		\$22,392.46
Paypal		\$0.68
Trade Debtors		\$500.00
Plant and Equipment		
Office Equipment Pooled	\$391.87	
Total Assets		\$23,285.01
Liabilities		
Net Assets		\$23,285.01
Equity		
Retained Earnings		-\$2,580.33
Current Earnings		\$14,663.08
Historical Balancing Account		\$11,202.26
Total Equity		\$23,285.01

3.2 Profit & Loss statement for Fungis year: 1 May 2013 to 30 April 2014

Far North Queensland GIS Group Inc

P.O. Box 1920
Cairns QLD 4870

Profit & Loss Statement

May 2013 through April 2014

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Income		
Memberships		
Membership - Corporate	\$2,100.00	
Membership - Individual	\$850.00	
Membership - Student	\$40.00	
Other Income		
Bank Interest	\$43.40	
Donations	\$1.00	
Event Income		
Conference Attendance		
Conf. Member/SSI	\$1,950.00	
Conf. Non-Member	\$1,440.00	
Conference Dinner	\$3,220.00	
Misc Conference Fees	\$492.00	
Conference Share of Return	\$5,956.16	
Early Bird Conf. Member/SSSI	\$14,363.65	
Early Bird Conf. Non-Member	\$150.00	
Conf. Student	\$240.00	
Sponsorship		
Ground to Cloud Sponsorship	\$3,890.00	
Staying Connected 2014	\$500.00	
Workshops		
Workshop Income	\$132.18	
Total Income		<u>\$35,368.39</u>
Expenses		
Bank Charges		\$29.75
Paypal Fees		\$295.20
Government Charges		\$45.00
Event Expenses		
Conference Expenses	\$14,080.23	
Insurance		
Ins - Public Liability	\$802.13	
Postage		
Post Office Box Rental	\$107.00	
Information Technology		
Website	\$1,496.00	
Wages & Salaries	\$3,850.00	
Total Expenses		<u>\$20,705.31</u>
Net Profit/(Loss)		<u>\$14,663.08</u>

Resolution: The Far North Queensland GIS Group Inc Financial Statement for 2013/14 is accepted; income received is approved and payments made are endorsed.

Moved: Les Searle

Seconded: Alistair Hart

Carried: Unanimous

4 Elections: 2014/15 Office Bearers

4.1 2013/14 Office Bearers stood down (with many thanks for outstanding service):

- George Corea
- Alistair Hart (Chair)
- Sera Lambe
- Trevor Parker
- Les Searle (Deputy Chair & Treasurer)
- Melanie Smith
- Anne Stapledon (Secretary)

4.2 Election of Chair: George Corea

Nominated by: Trevor Parker

Seconded by: Rob Copland

Carried: Unanimous

4.3 Election of Deputy Chair: Trevor Parker

Nominated by: Rob Copland

Seconded by: Alistair Hart

Carried: Unanimous

4.4 Election of Treasurer: Nicole Austin

Nominated by: Alistair Hart

Seconded by: Bob Peever

Carried: Unanimous

4.5 Election of Commonwealth Government Representative: Melanie Smith

Nominated by: Trevor Parker

Seconded by: Bob Peever

Carried: Unanimous

4.6 Election of NRM Representative: Sharlene Blakeney

Nominated by: Trevor Parker

Seconded by: Melanie Smith

Carried: Unanimous

4.7 Election of Cultural Heritage Representative: Sera Lambe

Nominated by: Rob Copland

Seconded by: Sharlene Blakeney

Carried: Unanimous

4.8 Other Representative: Alistair Hart

Nominated by: Trevor Parker

Seconded by: Rod Nielson

Carried: Unanimous

5 Appointment of Secretary

Resolution: Anne Stapledon is appointed as Secretary for the 2014/2015 Fungis year

Nominated by: George Corea

Seconded by: Trevor Parker

Carried: Unanimous

6 Nomination/Endorsement of Fungis Account Signatories for 2014/2015

Outgoing signatories

Signatory 1: Alistair Hart

Signatory 2: Trevor Parker

Signatory 3: Les Searle

Signatory 4: Anne Stapledon

New signatories

Signatory 1: Nicole Austen

Signatory 2: Trevor Parker

Signatory 3: Melanie Smith

Signatory 4: Anne Stapledon

Resolution: New signatories nominated & current signatories endorsed:

Nominated by: Bob Peever

Seconded by: Trevor Parker

Carried: Unanimous

7 Fungis Website

- A major achievement of the outgoing Exec is the new and improved www.fungis.org
- The new website is designed on the Wiki model – allowing all users editing rights – in the hope that lots of spatial agents will upload lots of interesting and exciting GIS and spatial app related information, links, cartoons, testing out ideas, photos and colour and movement.
- Everyone is invited to sign up as a Friend of Fungis and explore.

8 Fungis Directions – 2014/2015

- Fungis Exec has been having difficulties in the past year, Exec members weren't able to give a great deal of time and a number of meetings had to be cancelled because there wasn't a quorum.
- 3 Key Issues:
 - ◇ Size of membership
 - ◇ Engagement of membership
 - ◇ Size and engagement of Exec group

What's valuable about Fungis?

- Fungis IS cutting edge
- Contact with GIS community, Information sharing, Someone to ask
 - ◇ If you're on the Exec you get lots of information, this doesn't filter down to the membership though
 - ◇ There should be only a few things that the Exec knows and members don't

- ◇ Financial members can Skype in to Exec meetings
- ◇ Past Exec meeting minutes to be posted to website
- Opportunity for regular networking
 - ◇ Used to have more short presentations during the year – wasn't such a distinction between Exec and membership then
- Showcasing disaster management services – always valued in the community

Is Fungis still relevant?

- Fungis used to fill a gap – now SSSI and others are doing this?
- GIS used to be “special” – now it's more pervasive
- Members used to rely on each other for information

How has Fungis changed?

- Geographic design – Fungis is broadening to other digital solutions, not just GIS?
 - ◇ “If a map doesn't tell a story it's not worth anything” (see www.mapstory.org)

What could be done differently?

- Exec has been responsible for all Fungis activities – how do we engage the broader membership?
 - ◇ When someone volunteers they need to be picked up, not ignored!

Marketing Suggestions

- Letting people know Fungis exists
- Regular communications
- A good newsletter – one liners (sound bites), one paragraph and a picture
 - ◇ Make sure newsletters are not too long – keep them short & regular, maybe just 3 stories each time
 - ◇ Use a “mail chip”?
 - ◇ www.scoopit has some great resources – “Discover, curate and publish great content to get visibly online ... Discover incredible content through smart searches”
 - ◇ Send newsletter to CEOs of all companies using GIS – “you can get in as a member of Fungis where you can't get in as a consultant”?
- Fungis Outreach Group? Looking beyond existing circle
- Need to re-focus on allied professionals, not just GIS users?
- Now we have the bank balance for it, we could run fully funded fun GIS / spatial app activities to get people “through the door”?
- Celebration of good things!
- Make Pathway via www.fungis.org – Friend of Fungis → Member → Exec
- Hackfest