

Minutes

of Annual General Meeting

2pm, Wednesday 6 June 2012
at Cairns Pacific International Hotel
43 The Esplanade Cairns

Present: Louise Alsford; Sharlene Blakeney; Neil Bryde; Rob Copland; George Corea;
Mike Digby; Adella Edwards; Alistair Hart; Martin Isenburg; Sera Lambe; Chad Lewis;
Trevor Parker; Brad Pepler; Christiane Roetgers; Rahman Schionning; Les Searle; Melanie
Smith; Anne Stapledon; Leigh Twine

Apologies: Laise Harris; Bob Peever

1 Previous Minutes

Resolution: Minutes of the Annual General Meeting held 30 July 2011 are accepted as a true and correct account of that meeting.

Moved: Sharlene Blakeney

Seconded: Anne Stapledon

Carried: Unanimous

2 Annual Report

Chair's Report on Fungis year: 1 May 2011 to 30 April 2012

Report submitted by outgoing Chair Bob Peever

Welcome to the 24th Fungis Annual General Meeting

Unfortunately I can't be with you today and have had assistance from the Executive in preparing this report.

Thank you to this year's Exec

Fungis administration – tedious but necessary!

I would like to take this opportunity to thank this year's very professional and hard working Executive for their friendship, dedication and commitment, and for holding firm to the proud principles of Fungis.

In the last year the Exec has established a practice of holding monthly meetings via Skype. Although it's sometimes difficult to connect, this arrangement has been cost saving and most satisfactory.

Due to Rahman Schionning's dedicated work as Treasurer financial recording was brought up to date and ongoing Paypal issues are finally being resolved.

Pay Pal has a way of tying you up in an endless loop of requests, the latest has been to comply with the Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) laws in Australia. Through endless communications and the Executive submitting very personal details to Pay Pal, and Rahman's patience and tireless work we have complied with all their requirements and the end hopefully is near, unless of course the light at the end of the tunnel is actually a train.

Congratulations! You have an executive who have been willing to allow extreme personal scrutiny so we can continue to use Paypal for members' online security and convenience.

We have now submitted three years of required Annual Returns to the Office of Fair Trading, and a search of their web site will show that we now appear there again as a valid incorporated association. We have also met the requirements of the Australian Taxation Office's Not for Profit Reforms.

The Exec has been very conscious of and diligent about the need to comply with the Fungis Constitution and has been establishing procedures for appropriate ways of doing things to ensure transparent accountability.

For six months of the last year the Fungis Exec continued to pay for administrative assistance – as you will see from the Treasurer's Report a paid administrative position wasn't financially sustainable. So when the administrative assistant resigned, Anne Stapledon as secretary and Rahman Schionning as treasurer, who had already been doing a lot of voluntary work, increased their workload. They have done a tremendous job and Fungis owes them a vote of gratitude.

Workshops

The Fungis calendar year, which goes from the 1st of May to the 30th of April, started with the 2011 LiDAR Technologies 2011 workshop, which was an outstanding success. Presentations from this Workshop were posted on the Fungis website.

A nautically themed Fungis FunDay that incorporated the 2011 AGM was held on the 39th of July.

The FunDay started at the Great Barrier Reef International Marine College where the staff demonstrated the simulated spatial training facilities for ship navigation, and allowed some of us to have a go – good fun! Then there were the very interesting and informative talks which were later posted on the Fungis web site.

GIS Day was celebrated in conjunction with our 2011 end of year event. We had lunch together at Dunwoody's Tavern, Esri provided GIS day goodies and Team Peever provided compasses. After our lunch and executive meeting we benefited from some web training from Alistair Hart and, of course the opportunity all important for some networking.

The guest speaker at our 2011 end of year event was David Hine from Land and Water Management who gave a very beneficial presentation on how to convince managers about the benefits of GIS and spatial technologies.

In past years when the Exec has asked members about the direction they would like to see Fungis take their first priority has always been face to face workshops, conferences and sharing of GIS skills. In the last year Exec members have been negotiating for workshops relating to WH&S, Disaster Management and unusual astronomical events – the membership will hear more about these as the new Fungis year progresses.

Critical Spatial Skills

Fungis took the lead in relation to opportunities for funding under the Critical Skills Shortage programme to ensure that those North Queensland practitioners interested in developing their spatial science skills had the best opportunity to do so.

Fungis Executive members formed a Spatial Forum with North Queensland industry groups to identify needs and promote spatial training. Immediate outcomes include: more business

people are aware of the benefits of the spatial sciences, GIS in particular; and a number of people have been accepted to undertake spatial training with TAFE.

Fungis Newsletter

There has been no Fungis Newsletter in the last year, mainly due to Exec member illness. Preparation of the newsletter will be back on the agenda for Exec meetings in 2012/13.

Fungis Google Calendar

Martin Belson offered to edit the Fungis google calendar, resulting in a top events calendar for members information

Fungis Facebook

Rachel Mills moved with the initiative to have a Fungis Facebook Group. The concept was to provide information and a forum for users of GIS – in a way this idea is a revision of the email help forum that Fungis used to provide for GIS users. The Fungis Facebook page has been used for this purpose, as well as general information.

The limiting factor has been advising people that it is available. Rachel has investigated mass invitations but without success – one factor being of course that you have to be a member of Facebook, so we encourage you to join the site if you are a member of Facebook.

We look forward to more developments in the coming year.

Bob Peever
Fungis Chair, 2011/2012
6 June 2012

Resolution: The Far North Queensland GIS Group Inc 2011/12 Annual Report is adopted.

Moved: Anne Stapledon
Seconded: Les Searle
Carried: Unanimous

3 Treasurer's Report

Profit & Loss Statement and Balance Sheet for the Fungis year
1 May 2011 to 30 April 2012 are attached on the following page.

Resolution: The Treasurer's Report accepted and income received and payments made are approved.

Moved: Rahman Schionning
Seconded: Alistair Hart
Carried: Unanimous

Far North Queensland GIS User Group

P.O. Box 1920
Cairns QLD 4870

Profit & Loss Statement

May 2011 through April 2012

11/06/2012
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Income		
Memberships		
Membership - Corporate	\$1,950.00	
Membership - Individual	\$400.00	
Membership - Student	\$40.00	
Other Income		
Bank Interest	\$2.79	
Donations	\$1.00	
Event Income		
Conference Attendance		
Misc Conference Fees	\$200.00	
Conference Share of Return	\$945.50	
Workshops		
Workshop Income	\$605.00	
Total Income		<u>\$4,144.29</u>
Expenses		
Bank Charges	\$279.00	
Paypal Fees	\$39.56	
Stationary	\$5.17	
Office - Other	\$181.34	
Event Expenses		
Conference Expenses	\$891.34	
Workshop Expenses	\$400.00	
Insurance		
Ins - Public Liability	\$943.83	
Information Technology		
Internet Fees	\$75.85	
Teleconferencing	\$858.35	
Computer Hardware/Software	\$223.00	
Wages & Salaries	\$4,443.75	
Depreciation	\$479.85	
Total Expenses		<u>\$8,821.04</u>
Net Profit/(Loss)		<u>-\$4,676.75</u>

Far North Queensland GIS User Group

P.O. Box 1920
Cairns QLD 4870

Balance Sheet

As of April 2012

11/06/2012
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Assets		
ANZ 3698-19649	\$7,732.07	
Paypal	\$267.80	
Plant and Equipment		
Office Equipment Pooled	\$1,119.65	
Total Assets		<u>\$9,119.52</u>
Liabilities		
Net Assets		<u>\$9,119.52</u>
Equity		
Retained Earnings	\$2,594.01	
Current Earnings	-\$4,676.75	
Historical Balancing Account	\$11,202.26	
Total Equity		<u>\$9,119.52</u>

4 Elections: 2012/13 Office Bearers

4.1 2011/12 Office Bearers stood down

4.2 Nomination and election of Chair: Alistair Hart

Nominated by: Les Searle

Seconded: Anne Stapledon

Carried: Unanimous

4.3 Nomination and election of Deputy Chair: Les Searle

Nominated by: Leigh Twine

Seconded: Anne Stapledon

Carried: Unanimous

4.4 Nomination and election of Treasurer: Rahman Schionning

Nominated by: Leigh Twine

Seconded: Anne Stapledon

Carried: Unanimous

4.5 Nomination and election of Secretary: Anne Stapledon

Nominated by: Rahman Schionning

Seconded: Leigh Twine

Carried: Unanimous

4.6 Nomination and election of SSSI Liaison: Mike Digby & Les Searle

Nominated by: Anne Stapledon

Seconded: Leigh Twine

Carried: Unanimous

4.7 Nomination and election of Local Government Representative: Rob Copland

Nominated by: Rahman Schionning

Seconded: Anne Stapledon

Carried: Unanimous

4.8 Nomination and election of State Government Representative: Melanie Smith

Nominated by: Alistair Hart

Seconded: Anne Stapledon

Carried: Unanimous

4.9 Nomination and election of Commonwealth Government Representative: Laise Harris

Nominated by: Alistair Hart

Seconded: Anne Stapledon

Carried: Unanimous

4.10 Nomination and election of Private Enterprise Reps: Peter Ludlow, Leigh Twine

Nominated by: Anne Stapledon

Seconded: Alistair Hart

Carried: Unanimous

4.11 Nomination and election of NRM Representative: Niilo Gobus, Trevor Parker

Nominated by: Alistair Hart

Seconded: Anne Stapledon

Carried: Unanimous

4.12 Nomination and election of Cultural Heritage Representative: Sera Lambe

Nominated by: Rahman Schionning

Seconded: Anne Stapledon

Carried: Unanimous

4.13 Nomination and election of Conservation Representative: George Corea

Nominated by: Anne Stapledon

Seconded: Rahman Schionning

Carried: Unanimous

4.14 Nomination of Community Services Representative

No Community Services nominations this year

4.15 Nomination of Other Representative

No Other nominations this year

5 Nomination/Endorsement of Fungis Account Signatories for 2012/2013

- Signatory 1: Alistair Hart
- Signatory 2: Peter Ludlow
- Signatory 3: Rahman Schionning
- Signatory 4: Leigh Twine

Moved: Les Searle

Seconded: Anne Stapledon

Carried: Unanimous

6 Fungis Directions

It was confirmed that face to face workshops and sharing of GIS tips, tools and skills remains the major focus of FunGIS, particularly in relation to keeping up with evolving and emerging technology, including

- Smart phone apps
- Google Earth surveys
- Mobile mapping
- Open source

A **Fungis 25 years in 2013** working party will be established

- It is not required that working party members also be Exec members

Frequency of events

- Would be good if LiDAR becomes an annual event?
- Should we aim for one single day event every 3 months?
- Maybe one 2 day event and two 1 day events?
- Half day events are not long enough to attract anyone but locals

Suggestions and participation welcomed, please email the Fungis Secretary at admin@fungis.org