

Annual General Meeting

Draft Minutes

12.15pm, Thursday 6 June 2013

at the Cairns Pacific International Hotel
43 The Esplanade Cairns

Present: Nicole Austin, Sharlene Blakeney, Tani Cooper, Rob Copland, George Corea, Kym Dungey, Adella Edwards, Miranda Grant, Tom Hamilton, Alistair Hart, Mike Harvey, Peter Jacklyn, Chad Lewis, Chris Newman, Rod Nielson, Trevor Parker, Petina Pert, Nick Rollings, Carl Schedlich, Rahman Schionning, Les Searle, Xiao Shang, Mel Smith, Anne Stapledon, Andrew Stevenson, Mike Stott, Shashidhar Sunkari, Leigh Twine

Apologies: No apologies received

1 Previous Minutes

Motion: Minutes of the Annual General Meeting held 6 June 2012 are accepted as a true and correct account of that meeting.

Moved: Alistair Hart

Seconded: Les Searle

2 Annual Report

Chair's Report on Fungis year: 1 May 2012 to 30 April 2013

Alistair Hart

The 2012 AGM resulted in a record 15 Fungis members joining the Executive Management Committee. My sincere appreciation goes to every Exec committee member that joined last June, both old and new!

During the year, for various personal and work reasons, Mike Digby, Peter Ludlow and Laise Harris withdrew from the Exec and our appreciation and best wishes went with them.

Early in the new Exec year, the Management Committee determined a newsletter committee, scheduled events during the coming year, and appointed workshop committees for the events. Leigh Twine's capacity for leadership was demonstrated early on as she worked to compile the Fungis history.

The first newsletter for the new Fungis year was published in August 2012, and contained part one of the three-part summary of the history of Fungis. Interestingly, this edition contained the following comment about Fungis from former Fungis member Wal Mayr:

"FUNGIS has always "punched above its weight". The use of, and interest in GIS in North Queensland, in my view, is proportionally higher than in any other region in Australia. It really is a hotbed of GIS activity and the vehicle for this has been, and continues to be, FUNGIS. It is a great little organisation with a history of passionate members that has made it a respected and important part of the Australian GIS community" Wal Mayr, 2012.

The August newsletter also contained a profile for each of the 2012/13 Executive Committee members and a summary of the many events since our last newsletter was published in 2009.

One of the first major actions of the new Executive Committee was to reinstate a paid contractor for the administration of Fungis. This reflects a history of Fungis operating most effectively in delivering value to members when this level of support was available for the Executive Management Committee.

The Administrator role includes maintenance of day-to-day business and communications, ensuring our constitutional obligations (including a membership register) are maintained and supporting the Treasurer in ensuring that the Executive Committee have a high level of awareness of the financial health of Fungis.

This decision was taken in September 2012 and Anne Stapledon (already effectively performing this role) was appointed, initially for 8 hours per month and from March 2013 on an as-required basis, to accommodate surges in work related to supporting event organisers and undertaking the annual membership renewal process.

Following the successful joint Fungis Annual Conference, Northern Group Conference and LiDAR Technologies 2012, which saw combined attendance exceed 100 people, the Newsletter Committee delivered the second newsletter for 2012 last November, which included part two of the three-part summary of the history of Fungis.

The November 2012 newsletter was swiftly followed with a 'Smartphones and Spatial Apps' workshop on November 16th, which was well attended by 25 people. This was the first Fungis event supported by Telstra Countrywide, through the use of one of their 4G modems. Access to 4G mobile allowed us to simultaneously video-Skype and view the computer screen of our Keynote Speaker, Clarence Tan, Ambassador for Singularity University and Entrepreneur-in-Residence for the Gold Coast Innovation Centre and Bond University. This began an interesting day exploring many aspects of mobile and augmented reality apps and their development.

Work continued through the following months on the draft Fungis website – now in Beta mode – and many thanks go to Exec member George Corea for his fostering of this project. The Fungis website redevelopment project is now at a critical stage and we are inviting member interest in working with George in readiness for a migration of the Beta site to a full production version, replacing the existing website with one that delivers a greater range of functions and is easier to use.

Meanwhile, the newsletter committee released the third newsletter for this term of Fungis management in May 2013, containing, in addition to many interesting articles, the conclusion to the three-part history of Fungis. Special thanks to Leigh and all who supported her in this research endeavour.

Please note that all Fungis newsletters, recent and past, are available for download from the Fungis website.

From September 2012 the Ground to Cloud Conference/25 Year Anniversary Organising Committee put a lot of work into the Fungis Annual Conference (evidenced by a very well-organised event), in addition to facilitating Fungis's 25 year anniversary dinner and commemorative '25 years of Fungis' t-shirt.

Thanks to the Conference Committee and for all your efforts in making the Ground to Cloud conference great, and thanks to Fungis members for supporting the Conference Committee be coming along.

Finally, the Fungis Executive Committee has supported the creation of the joint Fungis/SSSI LiDAR Technologies 2013 event, scheduled for August 22/23, once again at the Pacific International. This is, again, shaping up to be a great and informative event, with Lewis Graham, Director of the LiDAR division of the American Society of Photogrammetry and Remote Sensing and CEO of GeoCue Software, coming out from Alabama to be our keynote speaker. C R Kennedy have already signed up as the Gold Sponsor for this event, which is promising to bring in participants from around the country.

As you can see, Fungis has had a busy year, and we're looking forward to another great year with a new Exec Committee.

Resolution: The Far North Queensland GIS Group Inc 2012/13 Annual Report is adopted.

Moved: Anne Stapledon

Seconded: Sharlene Blakeney

Carried

3 Treasurer's Report

3.1 Balance Sheet for Fungis year: 1 May 2012 to 30 April 2013

Far North Queensland GIS Group Inc
Financial Statement: 1 May 2012 to 30 April 2013
 Prepared for AGM: 06 June 2013

Income		Expenditure	
Memberships Total	\$970.00	Administration Total	\$3,027.10
Corporate:	\$450.00	Post Office Box Rental	\$99.00
Individual:	\$500.00	Public Liability Insurance	\$582.87
Student:	\$20.00	Website renewal, Software upgrade & Computer Wrote off	\$511.88
		"Get Well" flowers for executive family member	\$106.00
		Office of Fair Trading: Fungis Association Fee	\$43.45
		Secretariat Services	\$1,960.00
ANZ Bank Interest	\$139.16	ANZ Bank Account Service Fees	\$105.92
Annual Conference Fungis/SSSI Combined Total Income (Conference Share of Return):	\$1,546.67	Paypal Fees	\$27.40
Workshop Registrations: Smartphones and Spatial Apps Workshop	\$2,070.00	Workshop costs: Smartphones and Spatial Apps Workshop Venue Hire, Meals and Presenters Gifts.	\$1,335.28
Paypal confirmation deposits:	\$0.17	30% Depreciation of Pooled Assets	\$335.90
Total Income	\$4,726.00	Total Expenditure	\$5,223.59

Account Balances as of 30th April 2013:

ANZ Bank Account: \$13,086.96 (Opening Balance as of 1st May 2012: \$7,732.07)

Paypal: \$ 496.86 (Opening Balance as of 1st May 2012: \$146.10)

Notes:

- o Bank balances are reported in the minutes of monthly Executive Committee meetings
- o ANZ Bank Account is high due to accrued income in the lead up to the 2013 Ground to Cloud Conference which is not part of this financial year. (The income and expenses from this event are recorded against the Historical Balancing Account in a balance day adjustment; reversed on 1st May 2013)
- o Membership income is low in reflection of FunGIS's membership year change. (Memberships paid in 2013 were considered to be for the 2013-2014 financial year.)

3.2 Profit & Loss statement for Fungis year: 1 May 2012 to 30 April 2013

Far North Queensland GIS User Group

P.O. Box 1920
Cairns QLD 4870

Profit & Loss Statement

May 2012 through April 2013

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Income		
Memberships		
Membership - Corporate	\$450.00	
Membership - Individual	\$500.00	
Membership - Student	\$20.00	
Other Income		
Bank Interest	\$139.16	
Donations	\$0.17	
Event Income		
Conference Attendance		
Conference Share of Return	\$1,546.67	
Workshops		
Workshop Income	\$2,070.00	
Total Income		<u>\$4,726.00</u>
Expenses		
Bank Charges	\$105.92	
Paypal Fees	\$27.40	
Government Charges	\$43.45	
Office - Other	\$106.00	
Event Expenses		
Workshop Expenses	\$1,335.28	
Insurance		
Ins - Public Liability	\$582.87	
Postage		
Post Office Box Rental	\$99.00	
Information Technology		
Internet Fees	\$115.89	
Computer Hardware/Software	\$511.88	
Wages & Salaries	\$1,960.00	
Depreciation	\$335.90	
Total Expenses		<u>\$5,223.59</u>
Net Profit/(Loss)		<u><u>-\$497.59</u></u>

Resolution: The Far North Queensland GIS Group Inc Financial Statement for 2012/13 is accepted; income received is approved and payments made are endorsed.

Moved: Alistair Hart

Seconded: Leigh Twine

Carried

4 Elections: 2013/14 Office Bearers

4.1 Current Office Bearers stand down (with many thanks for outstanding service):

- Rob Copland
- George Corea
- Alistair Hart (Chair)
- Sera Lambe
- Trevor Parker
- Rahman Schionning (Treasurer)
- Les Searle (Deputy Chair)
- Melanie Smith
- Anne Stapledon (Secretary)
- Leigh Twine

4.2 Election of Chair: Alistair Hart

Nominated by: Trevor Parker

Seconded by: George Corea

Carried

4.3 Election of Deputy Chair: Les Searle

Nominated by: Trevor Parker

Seconded by: Alistair Hart

Carried

4.4 Election of Treasurer: Les Searle

Nominated by: Alistair Hart

Seconded by: Sharlene Blakeney

Carried

4.5 Election of Secretary: Anne Stapledon

Nominated by: George Corea

Seconded by: Trevor Parker

Carried

4.6 Election of SSSI Liaison: Adella Edwards

Nominated by: George Corea

Seconded by: Trevor Parker

Carried

4.7 Election of Fungis Website Team: George Corea, Shashidhar Sunkari

Nominated by: Alistair Hart

Seconded by: Trevor Parker

Carried

4.8 No nominations received for Local Government Representative

4.9 No nominations received for State Government Representative

4.10 Election of Commonwealth Government Representative: Melanie Smith
Nominated by: Trevor Parker
Seconded by: Alistair Hart
Carried

4.11 Election of Private Enterprise Representative: Alistair Hart
Nominated by: Anne Stapledon
Seconded by: Sharlene Blakeney
Carried

4.12 Election of NRM Representative: Trevor Parker
Nominated by: George Corea
Seconded by: Sharlene Blakeney
Carried

4.13 Election of Cultural Heritage Representative: Sera Lambe
Nominated by: Rob Copland
Seconded by: Sharlene Blakeney
Carried

4.14 No nominations received for Conservation Representative

4.15 No nominations received for Community Services Representative

4.16 No nominations received for Other Representative

5 Nomination/Endorsement of Fungis Account Signatories for 2013/2014

- Signatory 1: Les Searle
- Signatory 2: Alistair Hart
- Signatory 3: Anne Stapledon
- Signatory 4: Trevor Parker

6 Fungis Website – help needed!

- 2012/13 Fungis Exec member Rob Copland identified more than 100 issues with the current website (www.fungis.org)
- George Corea spoke about the new Fungis website (a beta version George has been building in his “spare” time) and need for assistance. It is expected that the election of Shash Sunkari to the new Exec Website Team will make a difference to this situation.

7 Fungis Directions – 2013/2014

In the 2013/2014 Fungis year Exec members will continue to focus on:

- occasions on which FNQ (and other) GIS Users can get together – at conferences, workshops and other more informal gatherings;
- generating a regular Fungis Newsletter
 - ◇ call out to members: please support fellow GIS Users by sending short descriptions of what you're doing and other items of interests to newsletter@fungis.org;
- ensuring a functional, informative and user friendly Fungis website.